

July 11, 2023 Council Meeting Minutes

This meeting was available on Zoom.

Mayor McPhaul asked everyone to rise for the Pledge of Allegiance.

Councilman T. Jones led the prayer.

Mayor McPhaul called the meeting to order at 6:30 p.m. with all members of Council present. Town Attorney Richard Matthews was absent.

Adopt Agenda:

On a motion by Council President Cox, seconded by Councilman K. Jones and carried the proposed agenda was approved as presented.

Presenters:

There were no presenters.

Citizen's Wishing to Appear:

- A. **Zadok** – Ms. Zadok came before Council as she had previously presented Mayor McPhaul with drawings and descriptions of various ideas that the Town could incorporate.
- B. **Alfred Futrell** – Mr. Futrell came before Council to ask if Council would consider helping sponsor some of the cost associated with travel and lodging for the Southampton Sussex All-stars baseball team. It was stated this is the farthest the league has progressed in about 50 years.

Clerk's Report:

- A. **Reading/Approval of June 6, 2023 Public Hearing Meeting Minutes** – On a motion by Council President Cox, seconded by Councilman T. Jones and carried the reading of the June 6, 2023 meeting minutes were dispensed with as they are a matter of public record and previously provided to Council and were approved as presented.
- B. **Reading/Approval of June 13, 2023 Council Meeting Minutes** – On a motion by Council President Cox, seconded by Councilman T. Jones and carried the reading of the June 13, 2023 meeting minutes were dispensed with as they are a matter of public record and previously provided to Council and were approved as presented.

Treasurer's Report:

- A. **Treasurer's Report** – Amanda Morman was not present, but Councilman Bernstorff gave a brief update on the status of the general operating fund as of July 1, 2023. Mr. Bernstorff advised there were no financials this month. There were issues with making the auditors recommended adjustments to close the previous fiscal years' books. Council President Cox advised that the money from the water sale has officially been transferred to the VIP state operated fund. On a motion by Councilman President Cox, seconded by Councilman K. Jones and carried the Treasurer's Report was accepted as presented.
- B. **Bills Paid and Presented for Payment** – On a motion by Councilman Bernstorff, seconded by Council President Cox and carried the Bills Paid and Presented for Payment were approved as presented.

Sussex Service Authority Report:

No one was present to give a report. However, Mayor McPhaul did advise that our Waverly Representative Fitz McPhaul will be voting against the FY 2023-2024 Budget and the \$2.50 sewer rate increase at their upcoming meeting. Council President Cox stated people need to speak up as the DOC rates have not been increased since 2001, but the residential rates see an increase every year. Council President Cox also advised that at the end of 2023 two SSA Board member seats will expire leaving two seats that need recommendations for appointments from the Board of Supervisors.

Planning Commission Report:

Vice Chairman Bateman advised the commission met July 6, 2023, there was no new business to conduct. He asked if Mr. Copeland could start attending the meetings and providing updates. Mr. Bateman also advised that their next project would like to be updating Article 6 Uses in Districts of the Land Development Ordinance. Mayor McPhaul asked if the Commission could meet on August 3, 2023, and she can ask Mr. Copeland and Mr. Sheldon with the brewery to be in attendance. It was agreed a meeting will be held on August 3, 2023 as three members of the Planning Commission were in attendance.

Zoning Administrator:

Mayor McPhaul advised Mr. Copeland is staying busy as usual with junk, trash and debris and grass violations. Public Works is currently clearing the property at W. Main St. and Robert Wilkins due to violations.

Mayor's Report:

Mayor McPhaul reminded everyone of the modified operating hours on July 25 – July 28 from 10am – 2pm and closed Monday, July 24, 2023.

Departmental Reports:

- A. **Police** – Sheriff Giles went over the June stats report. Sheriff Giles advised that he received a call today from a resident of Stony Creek praising all the work the Town of Waverly has done and how she will be attending the meeting in Stony Creek asking why they can't do things like Waverly. The Sheriff advised National Night Out will be held on Tuesday, August 1, 2023 in Waverly at the Gibson Park and in Jarrett at the John Mansville Clubhouse from 5pm – 8pm at both locations.
- B. **Public Works** – Councilman and Town of Waverly employee Kevin Jones advised Public Works is keeping the grass cut, they have cleaned up the junk, trash and debris from Burt St. as well as cleaned up the illegally dumped items on Maifeld Ave recently.

Standing Committee Reports:

- A. **Health & Safety** – Councilman T. Jones reminded everyone to be careful and stay hydrated in this heat.
- B. **Finance** – Councilman Bernstorff advised that Real Estate and Personal Property delinquent tax accounts will be sent for collection in the coming weeks. He advised that if you have a past due balance and want to set up payment arrangements please contact Amanda at Town Hall.
- C. **Memorial/Beautification** – Councilwoman Norris advised she had nothing new to report.
- D. **Public Property** – Council President Cox advised Norfolk Southern and VDOT had a meeting recently to discuss some issues within the Town. Council President Cox advised he is pleased with the working relationship the Town of Waverly has with VDOT to get matters addressed in a timely manner.

- E. **Streets** – Councilman K. Jones presented Council with a handout of items he has been working on since the last meeting. The listed items included the recent meeting with Norfolk Southern and VDOT regarding drainage issues, the replacement of damaged or missing street signs, and the cleanup of the illegally dumped items on Maifeld Ave.

Old Business:

- A. **Carpenter Museum** – Mayor McPhaul stated all the banking accounts are being transferred to the Town. Mayor McPhaul advised supplies have been delivered and work began today on rebuilding the stage.
- B. **Industrial Revitalization Fund Grant** – Mayor McPhaul stated Jeff Sadler and Jason Dunn had a meeting with the State today and it's thought that there will be a contract with the State for their \$300,000 later in the week.
- C. **Economic Development Authority (EDA)** – Mayor McPhaul advised there is no new update.
- D. **Update to Town Code** – Mayor McPhaul advised there is no new update.

New Business:

There was no New Business to come before Council.

Closed Session:

Council President Cox moved that Council go into closed session at 7:39 p.m. under Section 2.2-3711(A)(1)(7) of the Code of Virginia to discuss legal/personnel matters and to include in this session the Mayor and Council. This was seconded by Councilman T. Jones and carried on a roll call vote with all members of Council present and voting in the affirmative.

Rise and Certify Closed Session:

Council rose from Closed Session at 7:51 p.m.

Council President Cox moved that Council certify the Closed Session under Section 2.2-3712(d) that to the best of each member's knowledge only public business matters lawfully exempted from open meeting requirements under this chapter and only such business matters as were identified in the motion by which the Closed Session was convened were heard, discussed or considered in the meeting by the public body. This motion was seconded by Councilman Bernstorff and carried on a roll call vote with all members of Council being present and voting in the affirmative.

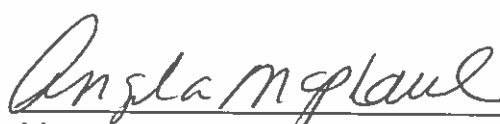
Closed Session Report:

On a motion by Council President Cox, seconded by Councilman T. Jones and carried it was approved to give Sheriff Giles \$1,000 towards National Night Out.

On a motion by Councilman Bernstorff, seconded by Council President Cox and carried the hiring of Kevin Jones as a full time Public Works employee was approved.

As there was no further business to come before Council the meeting was adjourned at 7:52 p.m. on a motion by Council President Cox, seconded by Councilman Bernstorff and carried.


Clerk of Council


Mayor